

Cottonwood Heights Weekly Staff Report (July 29-Aug. 4, 2018)

City Manager:

City Recorder:

Truth in Taxation Open House – 5 pm till 7 pm

BUSINESS MEETING - 7pm

WELCOME/PLEDGE/ACKNOWLEDGEMENTS

CITIZEN COMMENTS

PUBLIC HEARING

Truth in Taxation

ACTION ITEMS

Resolution approving the agreement with Precision Concrete Cutting for sidewalk trip hazard mitigation

CONSENT CALENDAR

Business Meeting minutes for June 26 and July 10

August 21-2018

WORK SESSION

5:00 pm Presentation by Ralph Becker, CWC Executive Director

5:20 pm Rain Barrel Program – Zachary Frankel and Nick Schou with Utah Rivers Council

(Zachary Frankel and Nick Schou with Utah Rivers Council will present to city council their rain barrel program.)

Public Relations Report - Dan Metcalf

(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)

City Council and Staff Reports

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

6:00 pm Special Reports

a.

Review of Calendars and Upcoming Events

Closed Meeting

August 28-2018

BUSINESS

WELCOME/PLEDGE/ACKNOWLEDGEMENTS

CITIZEN COMMENTS

PUBLIC HEARING

REPORTS

6.0 STANDING MONTHLY REPORTS

6.1 Monthly Financial Report – Assistant City Manager Bryce Haderlie

(Assistant City Manager Bryce Haderlie, will report the city finances for July 2018)

6.2 Unified Fire Report – Assistant Chief Mike Watson

(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of July 2018; as well as other informational items from UFA.)

ACTION ITEMS

Truth in Taxation ?

Resolution for the PTOS committee

CONSENT CALENDAR

WORK SESSION

Review of Business Meeting Agenda

Public Relations Report - Dan Metcalf

(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)

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- a. Butlerville Days Wrap Up- Ann Eatchel will review the event with the council, share the committees' comments and recommendations and take input for 2019.

6:00 pm Special Reports

- a. Salt Lake County Funding – Ms. Erin Litvack, Deputy Mayor / Chief Administrative Officer for Salt Lake County Mayor's Office

Review of Business Meeting

Review of Calendars and Upcoming Events

Closed Meeting

Public Relations:

1. Took a vacation, but also interacted with members of the media, Arts Council, Administrative Staff via telephone for a few moments while in Southern California.

Admin Services & Finance:

1. Salt Lake County is preparing a database for the RDA's throughout the valley. This will allow a more transparent method for citizens and governments to determine what areas are incorporated in a given jurisdiction, how long they have been in place and the revenue collected with the district. The database is anticipated to be available later this fall.
2. Bryce Haderlie met with the Holladay staff for a quarterly review of the invoice and activities per the contract.
3. Ongoing work to prepare for the Aug. 14th open house and public hearing regarding the proposed tax increase.
4. (I'm sending you pictures of the Canyon Centre) "Excavation continues for the parking structure in the Southeast corner of the project."

Information Technology:

Planning & Economic Development:

Public Meeting & Projects

- Staff attended a kick-off meeting with UDOT and Fehr & Peers to discuss a potential Corridor Agreement between UDOT and Cottonwood Heights to solidify future access, roadway cross-sections, etc
- Staff and the Planning Commission conducted a site visit of 6784 S 1300 E (PDD rezone/development proposal)
- Staff attended the Wasatch Canyons General Plan Open House at Whitmore Library on July 31st. Salt Lake County and UDOT representatives are working closely with the city to incorporate the recommendations of our Wasatch Boulevard Master Plan in their canyons plan.
- The Planning Commission took additional public comment on the Wasatch Boulevard Master Plan and on a Planned Development District proposal at 6784 S 1300 E. The public comment period was closed for both items, but they will continue to be discussed by the Commission in September
- We are aiming to have a Planned Development District educational campaign ready and available by the end of August
- Staff has begun drafting a dark skies ordinance for Council consideration
- Community Development, Public Works, and Engineering staff conducted a site visit of Wasatch Boulevard to review gaps in the cycling network that were discussed at last week's Council meeting. Brad Gilson is preparing some potential solutions for Council review
- Development Activity Reports for the last few months have been completed and are attached for review
- Work on formalizing department guidelines and policies on Noticing Guidelines
- Developed and began survey of utility and other poles on the Ft. Union Blvd for possible replacement when mobile-providers wish to attach to poles within the corridor.

Building Permits

- 15 Permits Issued (7/27 – 8/02)
 - 3 Additions
 - 1 Cell Antenna
 - 5 Over the Counter
 - 3 Remodels
 - 1 Sign
 - 2 Solar
- 20 Permits Received (7/27 – 8/02)
 - 6 Additions
 - 2 New Homes
 - 5 Over the Counter
 - 6 Remodels
 - 1 Solar

Business Licensing:

- 19 Business License Renewals
- 6 New Business License Accepted
- 15 New Business License Completed
- 2 Address/Owner/Business Info Updates

--The CHBA hosts Cottonwood Connect on Wednesday, Aug. 8 from 8-9 a.m. in the community room. Feel free to join us!

Emergency Management:

Public Works/City Engineer:

- We have secured the Big Cottonwood Canyon Trail Easement from Doug Shelby. We plan to complete the construction documents and bid out the Gap trail project in the next couple weeks. This project will fill in the gap between the existing trail near Big Cottonwood Canyon Road. The road will be shifted over about 8 feet to accommodate the Type 1 Trail.
- We are preparing a design for a sump to be installed near 7080 South and Turnagain Cove. This sump will capture storm water that is currently draining into an open channel and then flooding onto 7070 South.
- Public Works and Engineering is bidding out the city wide striping project on August 14th, 2018 @ 2 PM. Plans will be available on July 31st. We have prioritized the striping, starting 1st with crosswalks in front of schools and main arterial roads.
- We are preparing plans to bid out the Mountview Park Restroom Expansion. This project will be expanding the masonry building and plumbing.

UFA:

Unified Fire Report for Cottonwood Heights August, 2018

It was a sad week at UFA. Battalion Chief Curtis Day passed away suddenly at the young age of 59. Funeral services are this week. Charles 'Chick' Paris passed away due to natural causes on July 29. He served as Fire Chief of Salt Lake County Fire Department from 1970 to 1980. UFA participated in the funeral services.

Chief Petersen has scheduled budget meetings with all our section chiefs and, division chiefs, and section chiefs. Each budget will be highly scrutinized to check for efficiencies and to determine if there are things that we will stop doing. Our focus will be on the critical needs required to serve the communities, rather than the 'nice-to-haves'. Chief Petersen has charge us with doing this work prior to beginning work on next year's budget.

Respectfully,
Mike Watson, Assistant Chief Support Division| Liaison to Cottonwood Heights

Police:

1. A few calls of DUI's and drunks at the 7-Eleven at the mouth of BCC
2. We had two armed Robberies this week by suspected homeless individuals with a gun. One was in the Target parking lot the second in the Dans Parking Lot minutes later.
3. A third robbery as two men climbed to a second story balcony at a complex in the 1300 E Fort Union area. When they were stealing the owners bike he woke up and confronted them and was beat up. CHPD captured on subject 2 blocks away.

4. WE hired three new officers starting the academy Monday the 13th.

City Council:

Added Documents/Photos: Canyon Centre Photos



